

St. Charles Parish Council Meeting Minutes

**Opening, Call to Order**

Date: Tuesday, October 18, 2022

Time: 6:30 p.m.

In Attendance:

Fr. Michael, Deacon Don, Bob James, Pat James, ~~Pat Hill~~, Mary Beth Briggs, ~~Marge Surran~~, Maureen Bochman, Andrea Scott, John McCormick, Mike Strub, Terry Strub, Bill Nottingham, Karen Leffel, ~~Karey Fallon~~, ~~Kevin Fallon~~, ~~Irene Henderson~~, David Scott, Scottie Paschall, ~~Jeanette Orzo~~, ~~Kevin Rech~~, Joan Natali, Tara Ashworth, Marta Rose, ~~Guadalupe Panuco~~,

Last Month's Minutes were approved - Joan, with amendment to word "mash" to "mass" in migrant ministry report.  
, Second

Questions, Comments:

**Finance Council** Reported by: no report

**Archives** Reported by: Marge Surran – no report

**Ecumenical** Reported by: Mary Beth Briggs – no report

**Facilities Management** Reported by: Committee

Board on parish hall replaced; more boards to be replaced this week.

Fire extinguishers are replaced, thank you Bob James.

**Helping Hands** Reported by: Joan Natali

Thanks giving food delivery is coming up – would like to deliver the Wed before Thanksgiving; this year Nov 23<sup>rd</sup>, with Sunday November 20 to bag. The same will occur at Christmas.

**Hispanic Ministry:** Reported by: Guadalupe Panuco – no report

**Migrant Ministry:** Reported by: Karey Fallon

Per Terry Strub, the season has been extended at some camps. Kevin and Karey were able to use quite a bit of the Oktoberfest food leftovers for migrant ministry.

(Further report will be amended)

Amended report:

Migrant Ministry

We've continued to stay busy and actively involved with our local farm workers.

o. Baptism: We were able to coordinate the Baptism of an infant born in September to a couple currently residing at Ames camp on October 2 at the 4 PM mass.

o. Camp Masses: Camp mass was held at the Bayford Camp on October 6 for about 30 farm workers and was accompanied with a blanket distribution with enough to give each worker present, thanks to the generous donations from St. Charles parishioners. We also provided a home cooked chicken dinner which was paid for with a personal family donation.

A mass was attempted at the Church Neck camp on October 9; but the workers did not arrive until after dark. Fr. Imperial felt it was too late for mass, however we did provide the workers with food for dinner when they arrived back in camp thanks to the generous donations from the October fest committee and Marta with enough for 40 or more workers there. Father prayed with them and discussed any current needs and an urgent need for jackets was expressed.

o. Food and Clothing: In addition to the above mentioned distributions, in response to the urgent need for jackets from the Church Neck workers, we contacted a resource from Saint Pious the 10th Catholic Church and were able to receive from them, enough jackets and beanie caps and some blankets to provide to the Church Neck camp which we distributed on Sunday evening October 16, along with bratwurst and hamburgers

that we grilled, which again came from the generous donation from the October fest of leftover supplies.

o. Volunteers Drivers: We had an active period of providing rides since our last report. Generally, we provided rides for Farm Workers from KMC and Ames work camps to and from appointments to Rural Health. We add two new volunteers from St Charles (John and Jeffrey Rathz) to the call list for Rural Health personnel to contact when rides are needed. This may be a great opportunity to collaborate with our Social Ministry as the services are similar in nature.

o. Extended Connections: We are continuing to develop our relationship with Agricultural Workers Advocacy Coalition (AWAC). Regular meetings have moved to monthly occurrences for the duration the absence of Farm Workers. While we are keen on learning more about this organization, we are assessing how much involvement is appropriate from our volunteer perspective.

o. In closing, I want to express my appreciation for entrusting Kevin and me to take on the challenges of this vital ministry. Words cannot express fully ,the joy it has given us and the way our faith has grown by serving in this ministry , where we have frequently been called unexpectedly to serve and relied on prayer and the Holy Spirit to come to our aid. Thank you, and we look forward to learning more and doing more as we grow into all that this ministry encompasses.

**Parish Life:** Reported by: Jeanette Orzo and David Scott

Parish Life was asked to account for the following:  
Refreshing/Upgrading Parish Hall

1) Pantry/Hallway

- a) Freezer – Standup \$850.00... DONE
- b) Metal Shelves –\$96 x 5= \$480...Witmore Supreme Adjustable,Leveling, 350lb capacity, 5 tier...DONE
- c) Professional Carpet Cleaning of Pantry/Hallway...DONE
- d) Recycle Trash Can - ...DONE

2) Kitchen

- a) UV Film on Windows –Manny will install.
- b) Rubber Mat – \$63 ...Rubber Cal – 4' x 10' Black Roll (PENDING)
- c) Paint all Kitchen walls – DONE
- d)Price no longer available...Dishes – Corelle \$10.25 for 6ea. Service for 96 =\$164.00
- e) Clock – \$24 to \$40/ea = \$48 to \$80. Working Clock on Wall No longer needed... 2 Medium Coffee Makers – \$110/ea = \$210 ...SYBO 50 cup Auto-Shut Off, Keep Warm Mode, 30 Minute Brew Time

3) Bathrooms:

- a) DONE...3 Toilet Bowls w/tanks - \$189 to \$249 = \$567 to \$747
- b) DONE...2 Vanities - \$279 to \$375 = \$558 to \$750
- c) DONE...2 Faucet Fixtures for sink- \$75 to \$130 = \$150 to \$260
- d) NOT NEEDED...3 Toilet Seats instead of new Toilet Bowls - \$36/ea = \$108
- e) NOT NEEDED...2 Light Fixtures for over Sinks - \$150 = \$300
- f) NOT NEEDED...Auto Soap Dispensers - \$55/ea = \$110 Touchless, Wall Mount

4) Main Hall

- a) Professionally Clean & Polish tile floor – PENDING FINDING CONTRACTOR
- b) Linens for Rectangle tables – \$15 to \$20 x 18 = \$270 to \$360 PRICE INCREASE – LIMITED AVAILABILITY  
Linens for 4 rounds - \$15 to \$20 x 4 = \$60 to \$80 -PRICE INCREASE- LIMITED AVAILABILITY
- c) Replace overhead Lighting with LED bulbs, DONE
- d) Paint the Walls throughout the Hall \_PENDING on Volunteers or ask Manny

5) Other

- a) Sandwich Board – \$70 ...T-Sign 24x 36 Double sided. WILL ORDER
- b) Replace loose and broken floor tiles \_\_\_DONE in BATHROOMS

**OUTSTANDING:**

- Rubber Mat in Kitchen
- Paint Parish Hall
- Polish Hall Tile/Replace Broken Tiles
- Waiting on Reasonable Pricing and Availability:
  - Dishes
  - Table Linen

**Religious Ed:** \_\_\_\_\_ Reported by: Kevin Fallon (report will be amended)

Amended report:

Religious Education

K-11:

o. We continued to receive registrations after class start up. Our current head count is 21 children and young adults: 17 for Sacramental Preparation and 4 for Faith Formation.

o. Classes began on September 25th. Two morning sessions were held from 11:00 am to 12:00pm and two afternoon sessions were held from 2:45pm to 2:50pm.

o. We confirmed with St. Peter our plan to attend/co-lead the confirmation retreat for second year confirmands. Actual date is still TBD but the retreat will be held at St. Peter's Parish facilities.

Adult Faith Formation:

o. Our latest Bishop Robert Barron class, Untold Blessings, kicked off on October 8th with 11 parishioners in attendance. The class is made up of six sessions will explore the teachings of the Catholic Church concerning three paths to holiness. Karen Leffel will lead this session.

**Fundraising:** \_\_\_\_\_ Reported by: Tara Ashworth

We raised close to 20,000\$. Wow!! Thank you, Tara and crew!! There were many walk-ins, and it worked well that the date changed. The plan for next year is the first Saturday in October. Post event evaluation for next year –event time will change to 2-6; partner with other ministries to register parishioners.

Several details were evaluated for improvement for next year; debate about the vendors for next year On-going evaluation for how the money came in (ie, tickets vs raffle, etc)

Discussion to re-start the guest book to put them in the invitation process; improve the porta-potty; maybe sell t-shirts

Question if there was any negative feedback from the town – none that we are aware of.

2. Tara asked if afghans were sold at Festive Fridays; they were but it was not a great locale. Tara will explore a better site for sales for this year, if there is interest.

**Social Ministry:** \_\_\_\_\_ Reported by: Mike Strub – no report

**Worship** \_\_\_\_\_ Reported by: ~~Pat Hill~~ and Scottie Paschall

Discussions are underway for Advent; church decoration is planned for Thanksgiving Saturday. Table of remembrance for November is still planned

**New Office Info:** \_\_\_\_\_ Reported by: Marta Rose / ~~Irene Henderson~~

Marta is learning the ropes – we are excited for her!

**Old Business:**

1. Changing table in church -Bob Leffel supplied the information needed to make a decision for the right option. A decision will be coming. Also, two will be installed in the Parish Hall.
2. Parish Hall Refresh Status – mentioned in Parish Life
3. Parish Directory – Bill Nottingham- next step is names and contact info for those signed up. Randy (RE:MEMBER Church) will send back a contract, which Father and finance council will need to review and sign. Plan for after Easter to schedule. 60 + sign-ups so far. Announcements are being made at Spanish Mass as well.
4. New Parishioner Welcome – Sunday, January 29 th 5PM. Wine and cheese event for new parishioners. All parish council members should plan to attend. (we can pull the game up!) They will speak about their ministry. There are approximately 38 new members. Joan offered the electronic invitation – she will send it to Andrea and David Scott.

**New Business:**

1. Ministry Training – Plan and Dates; training needed for Mass volunteers. Mary Beth trains lectors, Scottie trains greeters, Michael trains children altar servers, Marge is eucharistic ministers (Deacon Don has offered to take it back over if needed); Bob James for ushers  
Father suggests that trainers check with Deacon to make sure they are up to date with their practices. Scottie will investigate if the diocese has guidelines.  
Deacon suggests one meeting with the all people who volunteer. Discussion ensued about the scope of the meeting. Thursday, November 10 at 6 p.m. in the Church is suggested. Leaders are asked to have a written copy of the scope of their work – they should send it to [kwalshleffel@gmail.com](mailto:kwalshleffel@gmail.com) so information can be formatted. Bulletin announcement and church announcement. Please limit your time to 5-6 minutes. (Children altar servers will not be included in this meeting).
2. Question for if we can purchase new chairs for the Parish Hall. Andrea will get prices.
3. Plan for retirement party for Irene?
4. John McCormick with Alpha update – we are moving forward. A calendar has been developed with a first date April 13<sup>th</sup> at 6:30 in the parish hall. 11 week program with a mid schedule retreat. May 26-27<sup>th</sup> are planned for retreat (Friday evening and all day Saturday). Alpha prayer is going to begin mid February at end of each Mass, led by Father. PLEASE PRAY FOR THE SUCCESS OF ALPHA AT OUR PARISH. Prayer cards will be in the pew. Other churches are invited. Please pray for how you may be called to be involved.
5. Advent Pot luck dinner December 4<sup>th</sup> after Spanish Mass (5:00). David asked for opinion if we should do it – consensus is to go forward with it.
6. Joan – needs update for banners for month for November. She needs help getting the banners posted, at end of October.
7. We will not firmly plan to meet in December (will be decided in November).

**Secretary's Time:** (clarification of notes taken, if necessary)

\*\* We did not do secretary time, and I realized after the meeting I do not know who seconded the approval for last month's minutes. Feedback for that is appreciated.

**Pastor's Time & Closing Prayer:** Father offered a closing prayer.

**Adjourned : 8:15**

**Next Meeting: November 15th, 2022 6:30PM**